



COVID-19 Health & Safety Practices & Tools



SELF-SCREENING

- ▶ Self-screen every day before leaving home.
- ▶ Be aware of your health at all times.
- ▶ Stay home if you feel unwell.

TOOLS PROVIDED...

- ▶ Self-screening tool is provided online. Updates will be posted as needed.
- ▶ Signs for posting at building entrances are provided online.



WEAR FACE COVERING

- ▶ Everyone older than 2 years old must wear face coverings while on school property and while conducting WCSD business, unless exempt.
- ▶ When safe to do so, face shields should be worn by those who are exempted from wearing face coverings.

TOOLS PROVIDED...

- ▶ Signs and instructions are online.
- ▶ One (1) fabric face covering will be provided for each student and employee upon return to campus.
- ▶ One (1) face shield will be provided for each exempted person.
- ▶ Availability of disposable masks is limited. Priority is given to buses, police/intervention, and health offices.
- ▶ Everyone is responsible for bringing a clean face covering or shield (if appropriate) each and every day.



CLEAN HANDS

- ▶ Wash hands well and often (see handouts).
- ▶ Use hand sanitizer only when it is not possible to wash with soap and water.
- ▶ If hand sanitizer is used, wash hands as soon as it is reasonably possible.

TOOLS PROVIDED...

- ▶ All sinks will be stocked with soap and paper towels.
- ▶ One (1) pump bottle of hand sanitizer will be assigned to each room. This bottle will be refilled regularly. DO NOT throw away this bottle.
- ▶ Hand sanitizer dispensers will be mounted in common areas.



CLEAN SURFACES

- ▶ Wipe commonly touched surfaces throughout the day using disinfectant.
- ▶ Examples of commonly touched surfaces include: table tops, chairs, pens and pencils, computer keyboards and mice, remotes, door handles, and light switches.

TOOLS PROVIDED...

- ▶ One (1) bottle of diluted disinfectant will be assigned to each room. This bottle will be refilled regularly. DO NOT discard.
- ▶ Apply this cleaner to the surface or to a paper towel and wipe the surface. Surface should be wet for 5 minutes.
- ▶ Gloves are not needed when using this cleaning product. As with any chemical, wash hands after use. Limited stock of gloves may be available for special circumstances through the site SFC.
- ▶ Standard residential Clorox and Lysol type wipes are permitted, but due to availability, will not be available through the Warehouse.
- ▶ Due to limited availability, Clorox Hydrogen Peroxide wipes, Lysol IC Foam cleaner, and medical gloves in the Warehouse catalog are limited to health office use only.



PHYSICALLY DISTANCE

- ▶ Maintain 6 foot distance whenever possible*.
- ▶ Set up spaces to support and encourage distancing.

TOOLS PROVIDED...

- ▶ Signage is available online. Such signage includes: distancing reminders, directional signs, and closure signs.



VENTILATION

- ▶ Increased intake of fresh outside air.
- ▶ Air filtration is in place in all schools and portable classrooms.

TOOLS PROVIDED...

- ▶ The HVAC systems in all WCSD schools and portable classrooms meet or exceed the requirements set by American Society of Heating, Refrigerating and Air-Conditioning Engineers (ASHRAE) and provide complete replacement of all air in every school and portable classroom with fresh outside air at least once per hour all day long with commercial MERV-rated filters.

*Between pre-school, elementary, and middle school students, physical distance may be reduced from 6 feet to 3 feet.